

**Virginia Indigent Defense Commission
Personnel and Training Committee
1604 Santa Rosa Road
Richmond, Virginia 23229
March 5, 2009**

The meeting was called to order at 1:10pm by chair Chris Anderson. Other Committee members in attendance were David Lett, Judge Alan Rosenblatt, and Kristen Howard, designee for Dave Albo. With four Committee members present, quorum requirements have been met. Mr. Guy Horsley, of the Attorney General's office was also present. Administrative staff included Deputy Director, DJ Geiger and Diane Pearson.

Mr. Lett made a motion to approve the March 3, 2008 Personnel Committee Meeting minutes. Kristen Howard seconded the motion. The motion carried.

Judge Rosenblatt moved that the Personnel and Training Committee of the Virginia Indigent Defense Commission convene in closed session to discuss personnel issues pursuant to the personnel exemption contained in §2.2-37 (11) (A) (1) of the Code of Virginia.

This meeting will be attended only by members of the Committee, however, pursuant to §2.2-37(12) (F) of the Code of Virginia, the Committee also requests the attendance of the Deputy Director and Mr. Guy Horsley, Special Assistant Attorney General because it is reasonable to believe that their presence will aid the Committee in its consideration of the matters which are the subject of the closed session.

Mr. Lett seconded the motion. The motion carried.

After reconvening into open session, Judge Rosenblatt moved for a roll-call vote asking that each Committee member certify to the best of his or her knowledge, during closed session the Committee heard, discussed, or considered only public business matters that were lawfully exempted from open meeting requirements under the Freedom of Information Act.

Mr. Lett seconded the motion. The motion carried

Each member so certified.

Judge Rosenblatt made a motion directing DJ Geiger to prepare a determination in response to the grievance received pursuant to the discussion in closed session; submit it to Mr. Chris Anderson for his signature and that the determination be mailed to the Grievant.

Mr. Lett seconded the motion. The motion carried.

Judge Rosenblatt made a motion to adjourn the meeting. Mr. Lett seconded the motion. The motion carried.

The meeting adjourned at 1:35pm.

Respectively Submitted:

Approved By:

Diane Z. Pearson, Administrative Assistant

DJ Geiger, Deputy Executive Director